

RB & RC Quick Reference Guide

Release Bulletin (RB) is the good news about new functionality and fixed bugs.

Release Considerations (RC) are the not-so-good news about open bugs, known issues, and workarounds.

Developers: As you post CRs, determine if they should be in the **RB** or **RC**. If yes, provide CR Documentation Text.

Testers: As you test CRs, check the Documentation Text tab. Verify and modify Documentation Text as needed.

RB Guidelines

You might include:	You might NOT INCLUDE:
An important feature or fix, which: <ul style="list-style-type: none">• Impacts filing• Impacts calculation• Changes a program element (Examples: screen, form, workpaper, report)	Presentation-only items
Major enhancement or change to functionality	Hosted-environment issue
Items found by a customer	Items found internally
Items that impact multiple customers (Check the Customer field and Related Items for RFA.)	Items that only impact one customer
<i>When in doubt, consult your Lead.</i>	Workflow Step is: Closed – No Action or Closed – Duplicate

RC Guidelines

You might include:	You might NOT INCLUDE:
An important issue, which: <ul style="list-style-type: none">• Impacts filing or calculation• Changes a program element (Examples: screen, form, workpaper, report, etc.)	Presentation-only items
A workaround for troubleshooting unexpected circumstances. Example: A customer could do something right in the program, but get the wrong answer without realizing it.	Hosted-environment issues
Information about a major enhancement that is not working completely. Example: We promised three Print Manager enhancements; only two are working.	Items found internally
Items found by a customer	Items that only impact one customer
Items that impact multiple customers. (Check the Customer field and Related Items for RFA.)	Workflow Step is: Closed – No Action or Closed – Duplicate
There is a workaround, but it isn't obvious. <i>When in doubt, consult your Lead.</i>	

To complete a CR for an RB or RC

Step 1: Select Doc Release # (RC Only).

Step 2: Select Documentation Type.

Step 3: Click Documentation Text tab.

Step 4: Click << Stamp.

Step 5: Enter text.

Edited by John Bean on Tuesday, August 05, 2014 at 8:55 AM

- Think of it as if you were explaining the issue to a user.
- Do not use internal jargon or code-speak.
- Refer to forms and screens by their actual name.
- Use complete sentences but don't obsess about spelling/grammar (doesn't have to be perfect).
- Be wary of saying "will be fixed in a future release".

Example Text

The presentation issue in the mixed insurance return obligations is now resolved and the subgroup eliminations no longer display on the consolidating adjustments pages.

<< Stamp

To convert an RC item to an RB item

Step 1: Clear Release Considerations and select Release Bulletin.

Step 2: Add note to existing RC text.

Step 3: Click << Stamp.

Step 4: Enter new text for RB.

Edited by John Bean on Wednesday, August 13, 2014 at 4:16 PM

Old text for RC. Remove from RC. Doc Release #2013.02.01

On Form 3800, the credits from partnerships do not roll up from the single entities. You must enter the credits in the consolidated entity.

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IMPORTANT: If you enter or modify CR Documentation Text after Code Complete and the PM has run the CR reports, please notify your Lead and send SAR-KT an email with the CR number so the correct information is added to the RB or RC.